

SAINTS PETER AND PAUL BOARD OF EDUCATION  
October 13, 2009

- I. Opening Prayer: Lynn Brainard
- II. Roll Call: Lynn B., Mike W. Matt J, Gary S, Angie S. Barb M. Julie P. Fr. Tom,  
Teacher Representative: Mr. Weber 3-4<sup>th</sup> grade teacher. Absent: Judy Starks
- III. Approval of Minutes: Motion to approve minutes from September 14,2009  
meeting made by Matt J. seconded by Gary S. Minutes approved.
- IV. Approval of Agenda: Motion to approve agenda for this meeting without  
revisions made by Gary S. seconded by Angie S. Motion approved.
- V. Communications: None at this time
- VI. Comments from the floor: None at this time
- VII. Reports:
  1. Principal's Report: See attached
  2. Athletic Report: Girls season is about half way through the season.  
Sent out a questionnaire to the boys. 3-4<sup>th</sup> grade boy's team has a light  
schedule. May have an opportunity to play in a local league with Ionia  
recreation department up through the 6<sup>th</sup> grade classes. There is some  
question about adding a 7<sup>th</sup> and 8<sup>th</sup> grade level to the league. Jessica Ferris  
has shown an interest in coaching a girl's volleyball team. Would be nice  
to have this available again.
  3. Strategic Plan:
    - A. Marketing and Enrollment: Producing more spot ads for the  
paper and radio. The Dioceses is holding a Marketing Seminar  
on November 4<sup>th</sup>. Hope to have some information to bring back  
from there.
    - B. Facilities:
      - a. Maintenance Walk Through- some items were found that  
need repair such as the lower level bathrooms.
      - b. Playground Equipment Update: All the playground  
equipment has now been installed due to a group of  
school/parish members. Thank you to all who helped with  
this process we couldn't have done it without you.
    - C. Policy: Nothing at this time.
    - D. School Improvement: See facilities
    - E. Finance: School budget reviewed.
  4. Mardi Gras: Joann Johnson and her group of volunteers are working  
on getting everything in order for this event. Next meeting will be held on  
November 11<sup>th</sup> at 6:00 pm
  5. Auction: Tiffany Scoby and her group are also working on planning  
this event their next meeting to be announced.
  6. Technology Committee Their first meeting of the school year is  
planned for Tuesday November 10<sup>th</sup> @ 4:30 pm.
- VIII. Action Items: None at this time

- IX. Discussion Items:
1. Parishioner vs. Non-parishioner Tuition rates: Mike W and Adam Rewa to work on a letter to the school families defining who is considered a parishioner, minimum requirement is that they attend mass every weekend.
  2. Strategies for enrolling a fifth grade class 2<sup>nd</sup> semester. Marketing committee is sending out fliers to the parish and community looking for families interested in enrolling their child at SSPP.
  3. Update contact information: need update the contact list of board members so that the information is available to school parents.
  4. Letter to Parents from the Board. See letter of introduction
  5. New Parish Financial Rules- All organizations of the parish are now instructed by the Bishop to have all check books and funds in the parish office. Father Tom is to be in charge of all organizations funds.
  6. Tithing families Electronic Debit- Need to set up a policy that requires those who use tithing to use electronic debit payments.
- X. Informational Items: Nothing at this time
- XI. Executive Session: Into session @ 7:40 pm, out @ 7:55 pm No action taken
- XII. Suggested Items for Next Meeting:
1. Holiday gifts
  2. Draft Parishioner/ non-parishioner
  3. Draft for tithing
- XIII. Closing Prayer: Lynn Brainard
- XIV. Adjournment: Motion to adjourn made by Gary S. seconded by Matt J. Motion approved. Meeting adjourned at 8:15pm  
Next meeting to be held on November 10<sup>th</sup> at 6:30 pm in the school library.  
Prayer leader will be Barb Mulnix